

| Artifact Type | Iteration | ID | Name | Description |
|---------------|-----------|------|---|---|
| Feature | | F1 | Coordination Team: Setup and M&O | Work needed in the setup and ongoing maintenance and operation of the Coordination team |
| User Story | Sprint 1 | US1 | Get Meetings on all Calendars of Stakeholders and Team Members | |
| User Story | Sprint 1 | US2 | Get Backlog Into Rally | |
| User Story | Sprint 1 | US28 | Work with Aaron Pung to make sure he is capturing all needed metrics | |
| User Story | Sprint 1 | US3 | Team Members have Access to Rally | |
| User Story | Sprint 1 | US4 | Create 962 Software Lab Outlook distribution list | |
| User Story | Sprint 1 | US5 | M&O: Take pictures of the team room progress every sprint | |
| User Story | Sprint 1 | US6 | Teach Gina how to use Rally | |
| User Story | Sprint 1 | US7 | Confluence Site Set Up | |
| User Story | Sprint 1 | US8 | M&O: Update Teams on 962 Software Lab Progress | |
| User Story | Sprint 2 | US17 | M&O: Take pictures of the team room progress every sprint | |
| User Story | Sprint 2 | US20 | M&O: Update Teams on 962 Software Lab Progress | |
| User Story | Sprint 2 | US54 | Schedule Design Team Kickoff Meeting | |
| User Story | Sprint 3 | US16 | M&O: Take pictures of the team room progress every sprint | |
| User Story | Sprint 3 | US19 | M&O: Update Teams on 962 Software Lab Progress | |
| User Story | Sprint 3 | US41 | Prep for and then Hold Design Team Kickoff Meeting on 2/12 | |
| User Story | Sprint 3 | US52 | M&O: Support design team as needed for Sprint 3 | |
| User Story | Sprint 4 | US15 | M&O: Take pictures of the team room progress every sprint | |
| User Story | Sprint 4 | US45 | Check if a Business Environments tour can be scheduled | |
| User Story | Sprint 4 | US65 | M&O: Support design team as needed for Sprint 4 | |
| User Story | Sprint 4 | US72 | M&O: Monitor wireless installation | |
| User Story | Sprint 5 | US42 | M&O: Monitor wireless installation in Sprint 5 | |
| User Story | Sprint 5 | US74 | M&O: Support design team as needed for Sprint 5 | |
| User Story | Sprint 5 | US75 | M&O: Take pictures of the team room progress for Sprint 5 | |
| User Story | Sprint 5 | US77 | Project Schedule, Ìi communicate current schedule | |
| User Story | Sprint 5 | US87 | [Unfinished] Tour Business Environments | |
| User Story | Sprint 5 | US89 | Schedule Key Meetings - Sprint 5 (These meetings and topics need to be covered to keep our schedule moving) | |
| User Story | Sprint 6 | US73 | Put BE Tour info on wiki | |
| User Story | Sprint 6 | US81 | Schedule Key Meetings - Sprint 6 (These meetings and topics need to be covered to keep our schedule moving) | |
| User Story | Sprint 6 | US90 | M&O: Support design team as needed for Sprint 6 | |
| User Story | Sprint 6 | US91 | M&O: Take pictures of the team room progress for Sprint 6 | |
| User Story | Sprint 6 | US92 | M&O: Monitor wireless installation in Sprint 6 | |
| Feature | | F2 | Requirements | Capture and record requirements from occupants and other stakeholders. |
| User Story | Sprint 1 | US10 | Gather Requirements from GEMMA/EMPIRE team members | |
| User Story | Sprint 1 | US35 | [Unfinished] Take survey on OMP T/M trailers T51/T50/T37 | |
| User Story | Sprint 2 | US11 | Take survey on OMP T/M trailers T51/T50/T37 | |
| User Story | Sprint 2 | US30 | Meet with Julie Kelly-Smith to gather lessons learned -week of January 7 | |
| User Story | Sprint 2 | US31 | Meet with Zach Mikelson to gather lessons learned - early week of January 7 | |
| User Story | Sprint 2 | US34 | Create mock-up workspace and collect feedback from the teams | |
| User Story | Sprint 2 | US37 | Take pictures Ology sit-stands in 886 West | |
| User Story | Sprint 2 | US44 | Send out team-room survey for LOS, Sierra Mechanics and GMS | |
| User Story | Sprint 3 | US46 | Tour Architectural firm's collab space on Feb 11 @ 12:30 | |
| User Story | Sprint 3 | US49 | Clean up Mockup 1/31 or 2/1 in the morning | |
| User Story | Sprint 3 | US51 | Gather and report Mock-Up results for 2/12 meeting | |
| User Story | Sprint 3 | US60 | Look into new "Agile Collaborative Space Building" at Sandia | |
| User Story | Sprint 4 | US62 | Finalize requirements for AV needs | |
| User Story | Sprint 4 | US9 | Tour other facilities for more ideas for sw labs | |
| Feature | | F3 | Design | The design of the team rooms |
| User Story | Sprint 3 | US64 | [Unfinished] Complete Facilities Charter | |
| User Story | Sprint 4 | US18 | M&O: Update Teams on 962 Software Lab Progress | |
| User Story | Sprint 4 | US23 | Finalize Team Room Layout | |
| User Story | Sprint 4 | US27 | [Continued] Complete Facilities Charter | |
| User Story | Sprint 4 | US70 | Determine providers (AVI or Retis) for AV | |
| User Story | Sprint 5 | US22 | Complete first new forma Design Review | |
| User Story | Sprint 5 | US61 | Oversight of in-house Skype solution for all A/V needs | |
| User Story | Sprint 5 | US76 | M&O: Update Teams on 962 Software Lab Progress in Sprint 5 | |
| User Story | Sprint 5 | US85 | [Unfinished] Finalize Team Room Design | |
| User Story | Sprint 6 | US68 | [Continued] Finalize Team Room Design | |
| User Story | Sprint 6 | US93 | M&O: Update Teams on 962 Software Lab Progress in Sprint 6 | |
| User Story | Sprint 6 | US53 | Engage Ergonomics to Review the Software Laboratory as the Design Layout nears finalization | |
| Feature | | F5 | Furniture & Infrastructure | Select and acquire the physical components of the team rooms, such as furniture, networking, whiteboard |
| User Story | Sprint 1 | US12 | Find out from Business Environments what sit stands are available for Sandia | |
| User Story | Sprint 4 | US69 | Order Sit-Stands, and Whiteboards on March 1st | |
| User Story | Sprint 5 | US80 | Furniture Phase 1: Discuss with Steve about delaying the shipment for Phase 1. | |
| User Story | Sprint 5 | US88 | [Unfinished] Furniture Phase 2 - additional RAMSES teams | |
| User Story | Sprint 6 | US50 | Select and purchase conference room tables, chairs, whiteboards | |
| User Story | Sprint 6 | US78 | [Continued] Furniture Phase 2 - additional RAMSES teams | |
| User Story | Sprint 6 | US86 | Order Skype equipment | |
| User Story | Sprint 7 | US84 | Determine what type of chair each developer wants and order | |
| Feature | | F6 | Construction & Installation | Demolition, buildup and finishing of the team rooms |
| User Story | Sprint 1 | US32 | Coordinate with Juanita Aguilar on 962 raised floor work | |
| User Story | Sprint 1 | US36 | [Unfinished] Complete EPPIC Disband and clear out rooms 1307A/1312 | |
| User Story | Sprint 2 | US55 | Authorize wireless and provide p/t | |
| User Story | Sprint 2 | US56 | EPPIC Disband and clear out rooms 1307A/1312 | |
| User Story | Sprint 3 | US13 | Continue EPPIC Disband and clear out rooms 1307A/1312 | |
| User Story | Sprint 3 | US59 | Meet to Review Facilities Charter | |
| User Story | Sprint 4 | US71 | Continue EPPIC Disband and clear out rooms 1307A/1312 | |
| User Story | Sprint 5 | US66 | Finish EPPIC Disband: Decommission vault and finish sending SCN items to ReApp | |
| User Story | Sprint 5 | US79 | Construction Manager - get Felicia up to speed | |
| User Story | Sprint 5 | US82 | CRAC and DI water removal, Ìi Steve and others need to determine if this Scope stays in our project | |
| Feature | | F7 | Occupancy | Occupation of the team rooms by its residents |
| User Story | Sprint 2 | US48 | Start creating Team Agreement for use of Team Space | |
| User Story | Sprint 3 | US63 | [Unfinished] Update Team Agreement for use of Team Space | |
| User Story | | US47 | [Continued] Update Team Agreement for use of Team Space | |